

HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, AUGUST 17, 2010

4:30 P.M. OR IMMEDIATELY FOLLOWING PERSONNEL/JUDICIAL COMMITTEE MEETING

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I CALL TO ORDER
- II ROLL CALL
- 1- 4 III MINUTES (7/20/10)
- IV PUBLIC INPUT
- V PETITIONS AND COMMUNICATIONS
 - A. Region VII Representative - "Computer Lab" **(Receive verbal report)**
 - 5-13 B. Housing Director - Violence Against Women Act (VAWA) Policy **(Seeking adoption of policy - proposed resolution/policy attached)**
 - C. Health Director
 - 14-15 1. Agreement w/Mobile Medical Response, Inc. **(Seeking approval of agreement to provide body transportation to morgue; authorization for Board Chair; \$4,000 appropriation to cover this expense; approval of required budget adjustments - proposed resolution attached)**
 - 16-17 2. Amendment to Morgue Agt. w/Bay Regional Medical Center **(Seeking approval of amended Agt. to continue use of BRMC morgue facilities through 12/11; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**
 - D. Director of Division on Aging
 - 18-19 1. Resolution of Appreciation to Sponsors of "Week of Hope" **(Seeking approval of resolution attached)**
 - 20 2. On-Site Assessment Summary **(Receive)**
 - 3. Upcoming Programs **(Verbal - receive)**

- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX MISCELLANEOUS
- X ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE HUMAN SERVICES COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, JULY 20, 2010, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:06 p.m. by Chair Duranczyk.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
MICHAEL J. DURANCZYK, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y		
VAUGHN J. BEGICK, VICE CHAIR	P	S/Y	Y	Y	Y	Y	Y	Y	Y	Y		
PATRICK H. BESON	P	Y	Y	Y	Y	Y	Y	Y	Y	Y		
ERNIE KRYGIER	P	M/Y	S/Y	S/Y	Y	S/Y	Y	S/Y	S/Y	S/Y		
KIM COONAN	P	Y	Y	Y	S/Y	M/Y	M/Y	Y	Y	Y		
EUGENE F. GWIZDALA	P	Y	M/Y	M/Y	M/Y	Y	S/Y	M/Y	M/Y	M/Y		
BRIAN K. ELDER, EX OFFICIO		E	X	C	U	S	E	D				

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
MICHAEL J. DURANCZYK, CHAIR												
VAUGHN J. BEGICK, VICE CHAIR												
PATRICK H. BESON												
ERNIE KRYGIER												
KIM COONAN												
EUGENE F. GWIZDALA												
BRIAN K. ELDER, EX OFFICIO												

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
MICHAEL J. DURANCZYK, CHAIR												
VAUGHN J. BEGICK, VICE CHAIR												
PATRICK H. BESON												
ERNIE KRYGIER												
KIM COONAN												
EUGENE F. GWIZDALA												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: C.MAILLETTE, T.HICKNER, M.GRAY, M.FITZHUGH, T.QUINN, T.PAIGE, L. OGAR, R.REIMANN, K.RUBISN, N.MADAJ, R.REDMOND, BAY 3 TV, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

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TUESDAY, JULY 20, 2010
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MOTION NO.

NOTE: In addition to these typed minutes, this Committee meeting was also taped by Bay 3 TV and those tapes are available for review in the Administrative Services Department.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JUNE 15, 2010 HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the committee.

Kristina Rubis, Region VII Representative, wished the public to be aware of Assurance Wireless which provides a free cell phone plus 200 minutes per month for seniors as well as SafeLink which provides a free cell phone and 68 minutes per month. These are legitimate companies and this program is built on the Life Line Program. There is no cell phone bill, no monthly cost, however, the senior must reapply annually. Assurance Wireless can be reached at 1-888-898-4888 and SafeLink's number is 1-800-977-3768 or application can be made online at www.safelinkwireless.com. For further information Region VII can be contacted at 1-800-858-6437. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT.**
- 3 MOVED, SUPPORTED AND CARRIED TO AUTHORIZE MICHIGAN COASTAL PROGRAM APPLICATION FOR LAND ACQUISITION FOR PINCONNING PARK.**

Laura Ogar, Director of Environmental Affairs and Community Development, and Tom Palge, Department of Water and Sewer, were present to provide an update on the Saginaw Bay Coastal Initiative (SBCI) Combined Sewage Overflow (CSO) Workgroup. A handout was provided. It was stressed that the overflows are not raw sewage but water treated and disinfected at the Wastewater Treatment Plant and discharged into the Saginaw River. Untreated combined sewer overflows in the Saginaw River have been eliminated. Sampling is done on a daily basis. Efforts have been undertaken by both the City of Bay City and the City of Saginaw to control cso events. The

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MOTION NO.

combined sewer retention basins located along the Saginaw Bay River are not discharging raw sewage. Mr. Paige spoke to history of the Wastewater Treatment Plant and the improvements made over the years including the recent improvements to the existing plant which are significant and which will have a very positive impact. Following brief discussion, it was

- 4 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT ON COMBINED SEWER OVERFLOWS AND THE WASTEWATER TREATMENT PLANT IMPROVEMENTS.**
- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AGREEMENT FOR FUNDING UNDER THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) (DIVISION ON AGING).**
- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AGREEMENT W/BAY REGIONAL MEDICAL CENTER FOR THE PURCHASE OF SUPPER SACKS (DIVISION ON AGING).**
- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AGREEMENT W/BAY REGIONAL MEDICAL CENTER FOR EXERCISE INSTRUCTOR SERVICES (DIVISION ON AGING).**

Rebecca Reimann, Director of Division on Aging, wished to make the public aware that they can seek relief from the heat at all the various senior meal sites, i.e. Williams Township on Mondays thru Thursdays 9 a.m. to 1 p.m.; Canteen on Tuesday, Wednesday and Thursday 9:30 a.m to 1:30 p.m.; Riverside Monday thru Friday 9 a.m. to 2 p.m.; Kawkawlin Township Wednesday and Thursday 9 a.m. to 12:30 p.m.; and Hampton Township Monday thru Thursday 10 a.m. to 2 p.m. and Monday thru Friday 2 p.m. to 6 p.m. The website also has this information. Mrs. Reimann cautioned about doing chores in this very hot weather and noted that some medications can put people at higher risk during hot weather. It was

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PAGE 4**

MOTION NO.

- 8 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE DIRECTOR'S REPORT.**

It was announced that on Friday, July 23rd, there will be groundbreaking ceremony at Pinconning Park and the commissioners and public were encouraged to attend.

Commissioner Beson advised of the St. Valentines Picnic this coming week-end and invited everyone to attend. Next week is the St. Anne's picnic. Good food and a good time at both events.

There being no further business, it was

- 9 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:53 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

BAY COUNTY HOUSING DEPARTMENT



Marie Hayes
Director

Thomas L. Hickner
County Executive

Memo

TO: MICHAEL DURANCZYK, CHAIRPERSON
HUMAN SERVICES COMMITTEE

FROM: MARIE HAYES
BAY COUNTY HOUSING DEPARTMENT

RE: VIOLENCE AGAINST WOMEN ACT POLICY (VAWA)

DATE: July 28, 2010

BACKGROUND: The Violence Against Women Act (VAWA) of 2005 is a federal law that has protections for victims of domestic violence, dating violence, or stalking. This law protects victims living in public housing or applying for public housing anywhere in the country. Notwithstanding its title, this policy is gender-neutral, and its protections are available to males as well as females of domestic violence, dating violence, or stalking. The protections for people participating in HUD programs became effective upon enactment of the law on Jan. 5, 2006, but HUD also requires that all public housing agencies have a VAWA policy

ECONOMICS: None

RECOMMENDATION: Approval of the Bay county Housing Department's Violence Against Women Act Policy and referral to the full Board for approval.

h:BRVVAWA policy.710

No. 2010-

BAY COUNTY BOARD OF COMMISSIONERS

9/14/10

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (8/17/10)
WHEREAS, The Violence Against Women Act (VAWA) of 2005 is a federal law that has protections for victims of domestic violence, dating violence, or stalking; and
WHEREAS, This law protects victims living in public housing or applying for public housing anywhere in the country; and
WHEREAS, Notwithstanding its title, this policy is gender-neutral and its protections are available to males as well as females of domestic violence, dating violence, or stalking; and
WHEREAS, The protections for people participating in HD programs became effective upon enactment of the law on January 5, 2006 but HUD also requires that all public housing agencies have a VAWA policy; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners hereby adopts the Bay County Housing Department's Violence Against Women Act Policy.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Housing Dept - VAWA Policy

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Malllette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY HOUSING DEPARTMENT VIOLENCE AGAINST WOMEN ACT (VAWA) POLICY

APPROVED AS TO LEGAL FORM ONLY
MAR 16 2010
MARTHA R. FITZTHUGH
BAY COUNTY CORPORATION COUNSEL
DATE: 3/16/10

I. Purpose and Applicability

The purpose of this Policy is to implement the applicable provisions of the Violence Against Women Act (VAWA) of 2005, (Pub. L. 109-162), and more generally to set forth the Bay County Housing Department's (BCHD) policies and procedures regarding domestic violence, dating violence, and stalking.

This Policy shall be applicable to the administration by BCHD of all federally subsidized public housing under the United States Housing Act of 1937 (42 U.S.C. § 1437 *et seq.*). Notwithstanding its title, this policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

II. Goals and Objectives

This Policy has the following principal goals and objectives:

- A. Maintaining compliance with all applicable legal requirements imposed by VAWA;
- B. Ensuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by BCHD;
- C. Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;
- D. Creating and maintaining collaborative arrangements between BCHD, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by BCHD; and
- E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by BCHD.

III. Other BCHD Policies and Procedures

This Policy shall be referenced in and attached to the BCHD's Five-Year Public Housing Agency Plan and shall be incorporated in and made a part of the BCHD's Admissions and Continued Occupancy Policy. The BCHD's annual public housing agency plan shall also contain information concerning the BCHD's activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of the BCHD, the provisions of this Policy shall prevail.

IV. Definitions

As used in this Policy:

- A. *Domestic Violence* – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."
- B. *Dating Violence* – means: violence committed by a person:
 - 1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - 2. where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - a) The length of the relationship.
 - b) The type of relationship.
 - c) The frequency of interaction between the persons involved in the relationship.
- C. *Stalking* – means:
 - 1. to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and
 - 2. to place under surveillance with the intent to kill, injure, harass or intimidate another person; and
 - 3. in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to:
 - a) that person;
 - b) a member of the immediate family of that person; or
 - c) the spouse or intimate partner of that person;
- D. *Immediate Family Member* - means, with respect to a person:
 - 1. a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or
 - 2. any other person living in the household of that person and related to that person by blood or marriage.
- E. *Perpetrator* – means person who commits an act of domestic violence, dating

violence or stalking against a victim.

V. Admissions and Screening

- A. *Non-Denial of Assistance.* The BCHD will not deny admission to public housing rental assistance program to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.
- B. *Mitigation of Disqualifying Information.* When so requested in writing by an applicant for assistance whose history includes incidents in which the applicant was a victim of domestic violence, the BCHD, may but shall not be obligated to, take such information into account in mitigation of potentially disqualifying information, such as poor credit history or previous damage to a dwelling. If requested by an applicant to take such mitigating information into account, the BCHD shall be entitled to conduct such inquiries as are reasonably necessary to verify the claimed history of domestic violence and its probable relevance to the potentially disqualifying information. The BCHD will not disregard or mitigate potentially disqualifying information if the applicant household includes a perpetrator of a previous incident or incidents of domestic violence.

VI. Termination of Tenancy or Assistance

- A. *VAWA Protections.* Under VAWA, public housing residents assisted under the rental assistance program have the following specific protections, which will be observed by the BCHD:
 - 1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a "serious or repeated" violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of the victim of that violence.
 - 2. In addition to the foregoing, tenancy will not be terminated by the BCHD as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant's control, and the tenant or an immediate family member is the victim or threatened victim of this criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:
 - (a) Nothing contained in this paragraph shall limit any otherwise available authority of the BCHD to terminate tenancy or evict, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant's household.

However, in taking any such action, BCHD may not apply a more demanding standard to the victim of domestic violence dating violence or stalking than that applied to other tenants.

- (b) Nothing contained in this paragraph shall be construed to limit the authority of the BCHD to evict or terminate from assistance any tenant or lawful applicant if BCHD can demonstrate an actual and imminent threat to other tenants or to those employed at or providing service to the property, if the tenant is not evicted or terminated from assistance.

- B. *Removal of Perpetrator.* Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, the BCHD may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the tenant or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by the BCHD. Leases used for all public housing operated by the BCHD shall contain provisions setting forth the substance of this paragraph.

VII. Verification of Domestic Violence, Dating Violence or Stalking

- A. *Requirement for Verification.* The law allows, but does not require, the BCHD to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., the BCHD shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by the BCHD.

Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:

1. *HUD-approved form* - by providing to the BCHD a written certification, on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a

victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.

2. *Other documentation* - by providing to the BCHD documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.
3. *Police or court record* -- by providing to the BCHD a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.

- B. *Time allowed to provide verification/ failure to provide.* An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by the BCHD to provide verification, must provide such verification within 14 business days (i.e., 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.
- C. *Waiver of verification requirement.* The Executive Director of the BCHD, may, with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the Executive Director. Any such waiver must be in writing. Waiver in a particular instance or

instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

VIII. Confidentiality

- A. *Right of confidentiality.* All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to the BCHD in connection with a verification required under section VII of this policy or provided in lieu of such verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:
1. requested or consented to by the individual in writing, or
 2. required for use in a public housing eviction proceeding as permitted in VAWA, or
 3. otherwise required by applicable law.
- B. *Notification of rights.* All tenants of the BCHD shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

IX. Court Orders/Family Breakup

- A. *Court orders.* It is the BCHD's policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by the BCHD and their property. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing the distribution of personal property among household members in cases where a family breaks up.
- B. *Family break-up.* Other BCHD policies regarding family break-up are contained in the BCHD's Public Housing Admissions and Continuing Occupancy Plan (ACOP).

X. Relationships with Service Providers

It is the policy of the BCHD to cooperate with organizations and entities, both private and governmental, which provide shelter and/or services to victims of domestic violence. If the BCHD staff become aware that an individual assisted by the BCHD is a victim of domestic violence, dating violence or stalking, the BCHD will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring the BCHD either to maintain a relationship with any particular provider of shelter or services to victims of domestic violence or to make a referral in any

particular case. BCHD's annual public housing agency plan shall describe providers of shelter or services to victims of domestic violence with which the BCHD has referral or other cooperative relationships.

XI. Notification

The BCHD shall provide written notification to applicants and tenants concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

XII. Relationship with Other Applicable Laws

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

XIII. Amendment

This policy may be amended from time to time by the BCHD with proper approval.



Thomas L. Hickner
Bay County Executive



BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

MEMO

To: Michael Duranczyk, Chairperson, Human Services
From: Barbara MacGregor, Health Director *mac*
CC: Dr. Howard Hurt, Tom Hickner, Marty Fitzhugh, Tim Quinn, Crystal Hebert, Michael Gray, Kim Priessnitz
Date: August 3, 2010
Re: Authorization to enter into Agreement with Mobile Medical Response, Inc. (MMR) to provide body transportation services to Bay Regional Medical Center Morgue for Medical Examiner cases

Background:

Each year, the Bay County Medical Examiner (BCME) orders approximately 80 autopsies, which are performed at the BRMC Morgue. Currently, the County utilizes BRMC Emergency Medical Services (EMS) to provide transportation of human remains to the Morgue. The Health Department was recently made aware that there are areas of the County in which BRMC EMS does not provide transportation, and MMR has been providing transportation services in those areas.

Finance/Economics:

MMR proposes to provide body transportation for a flat rate of \$100 per transport within Bay County. As these additional transportation costs were not budgeted for, the department is requesting an increase of \$4,000 to cover necessary transportation expenses.

Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.

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BAY COUNTY BOARD OF COMMISSIONERS

9/14/10

RESOLUTION

- BY: HUMAN SERVICES COMMITTEE (8/17/10)
- WHEREAS, Each year the Bay County Medical Examiner (BCME) order approximately 80 autopsies which are performed at the Bay Regional Medical Center morgue; and
- WHEREAS, Currently the County utilizes Bay Region Medical Center Emergency Medical Services (EMS) to provide transportation of human remains to the morgue, however, there are areas in the County in which BRMC EMS does not provide transportation and Mobile Medical Response, Inc. has been providing transportation services in those areas; and
- WHEREAS, MMR proposes to provide body transportation for a flat rate of \$100 per transport within Bay County; and
- WHEREAS, The additional transportation costs were not budgeted by the Health Department for 2010 so an appropriation of \$4,000 is requested; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the contractual arrangement with Mobile Medical Response, Inc. and authorizes the Chairman of the Board to execute said contract on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That \$4,000 is appropriated from Fund Balance to cover this additional expense; Be It Finally
- RESOLVED That budget adjustments required are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Health Dept - MMR Transport Agt

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Malliette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____



Thomas Hickner
Bay County Executive



BAY COUNTY
Health Department

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN
Health Director

1200 Washington Avenue
Bay City, Michigan 48708
(989) 895-4006
FAX (989) 895-4014
TDD (989) 895-4049

MEMO

To: Michael Duranczyk, Chairperson, Human Services
From: Barbara MacGregor, Health Director *BMac*
CC: Dr. Howard Hurt, Tom Hickner, Marty Fitzhugh, Tim Quinn, Crystal Hebert, Michael Gray, Kim Priessnitz
Date: August 3, 2010
Re: Amendment to Morgue Agreement between Bay County and Bay Regional Medical Center (BRMC)

Background

Each year, the Bay County Medical Examiner (BCME) orders approximately 80 autopsies. The Medical Examiner wishes to continue to utilize the morgue facilities available at BRMC and requests an amendment to the agreement between Bay County and Bay Regional Medical Center, extending it through December, 2011.

Financial Considerations

There are no financial considerations as BRMC has submitted a proposal for a continuation of a flat rate of \$9,600 annually. This has already been budgeted for in the both the 2010 and 2011 budgets.

Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this amended Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this amended Agreement.

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BAY COUNTY BOARD OF COMMISSIONERS

9/14/10

RESOLUTION

- BY: HUMAN SERVICES COMMITTEE (8/17/10)
- WHEREAS, Each year the Bay County Medical Examiner (BCME) orders approximately 80 autopsies and, through agreement, utilizes the morgue facilities available at Bay Regional Medical Center; and
- WHEREAS, The Bay County Medical Examiner wishes to extend the current agreement with BRMC through December 2011; and
- WHEREAS, BRMC is requesting no increase in reimbursement and will continue providing the facilities at a flat rate of \$9,600 annually and these funds have been budgeted; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Amendment to the Agreement between Bay County (Health Department) and Bay Regional Medical Center for use of morgue facilities through December 2011 and authorizes the Chairman of the Board to execute said Amendment on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

Health Dept - Amended Morgue Agt - BRMC

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Thomas L. Hickner
Bay County Executive

Rebecca Carlson Reimann
Director



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Bay City, MI 48708-5123
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Web Site: www.co.bay.mi.us
E-mail: divonaging@baycounty.net

TO: Human Services Committee
FROM: Becky Carlson Reimann *Becky R.*
SUBJ: Resolution commending sponsors of "Week of Hope"
DATE: August 11, 2010

Background:

The Bay County Division on Aging, along with other organizations in the county, participated in the 2010 "Week of Hope" program that has been organized by volunteers affiliated with First Presbyterian church. This program brings in church youth from across the country who stay in our county for approximately six weeks, and complete home improvement projects while they are here. The program was very well received by the seniors who were assisted, and we anticipate that other residents were able to have yardwork and improvements completed at no cost or low cost to the homeowner.

Financial Implications:

The services were provided by youth volunteers. The paperwork for Division on Aging clients was coordinated by myself, the Volunteer Coordinator, and case managers. The clients provided the cleaning or yard supplies/equipment. The primary investment came from staff time. The Coordinator, Cathy Short, donated many hours over the six week period that this program operated. Her work included arranging for the work schedule, on-site supervision for the youth, and organizing the materials for the youth to get the work done. Cathy and her volunteers donated considerable time and resources to this project.

Recommendation:

I am recommending that the attached resolution commending the organizers of the "Week of Hope" be adopted by the Board of Commissioners, so this valuable program and the work of the youth and adults associated with it can be recognized. This resolution can be presented at a later date, when the representatives of the program can attend the meeting.

cc: Barb MacGregor
Tom Hickner

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BAY COUNTY BOARD OF COMMISSIONERS

9/14/10

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (8/17/10)

WHEREAS, The Bay County Board of Commissioners became aware of the 'Week of Hope' program that was planned for summer of 2010; and

WHEREAS, The Bay County Division on Aging worked with the organizers of the 'Week of Hope' to finalize an agreement for participating in the summer program; and

WHEREAS, The Bay County Division on Aging identified a list of senior citizens who had yard clean-up and related projects for the summer youth; and

WHEREAS, Other organizations in Bay County also worked closely with the 'Week of Hope' organizers so many more persons in need could be assisted with these clean-up projects; Therefore, Be It,

RESOLVED, That the Bay County Board of Commissioners offers its sincere appreciation to all those who planned the 'Week of Hope' program for summer 2010, and to the youth who stayed in Bay County for six weeks making improvements that benefitted the less fortunate in our county.

MICHAEL J. DURANCZYK, CHAIR
AND COMMITTEE

DOA - Week of Hope

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
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VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

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TO: Human Services Committee
FROM: Becky Carlson Reimann
SUBJ: Information Item - On-Site Assessment
DATE: August 11, 2010

On April 27 and 28th the staff from Region VII Area Agency on Aging visited the Division on Aging to complete a monitoring visit for the MI-Choice Waiver program and assessment for the services provided under contract with Region VII. The detailed reports and the written responses are on file with the Division, and I can furnish copies to anyone who may be interested. The Region requests the results of these visits be shared with Board members. The following summarizes the issues in the reports/responses.

- 1) Identification of a billing error for the Waiver meals, which has been corrected.
- 2) Improvements in the collection of signed consent forms from the Waiver clients. Renewed efforts are being made to encourage these clients to sign/return the forms for our files.
- 3) Finding that grant Case Coordination Clients had two month monitoring phone calls that were completed later than the two month benchmark. In-Service on this issue and a new method of determining when calls are due is being utilized.
- 4) Finding that the R.N. was coding the in-home supervision visits of the aides incorrectly. The time spent observing the worker will not be charged back to the grant; time spent discussing care/customer satisfaction with the client can be billed back to the grant.
- 5) Physician orders for liquid meals were past due in several files. In-Service on this issue was completed with all staff who have clients receiving liquid meals.
- 6) Finding that the Caregiver trainer was charting help she provided to the care recipient in the Caregiver's file. Time spent assisting a care recipient over age 60 should be charted under Case Coordination & Support rather than under Caregiver Training. This issue was reviewed with staff and procedures for making referrals back to the Case Manager, or opening the client under Case Coordination & Support have been discussed with staff. When this work is being done at the direction of the Caregiver, charting should carefully reflect the situation.

There were no findings for meal programs, homemaking, personal care and the exercise program.

cc: Barb MacGregor
Tom Hickner

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